



MUDGEERABA SHOW 2020

26 - 27 - 28 JUNE

SITE APPLICATION FORM

Office Use
APPLICATION NO:

DATE RECEIVED:

PLEASE PRINT CLEARLY

Business Name		ABN
Trading Name		
Applicant's Name		
Postal Address		
Email		
Phone		

Type of Site Use	Please tick	Detailed, full description of intended use, sales and/or activity:
Trade - General Sales	<input type="checkbox"/>	
Trade - Food/Beverage	<input type="checkbox"/>	
Professional – Displays Only	<input type="checkbox"/>	
Community - Display Only	<input type="checkbox"/>	
Community – Display & Sales	<input type="checkbox"/>	

Open Area Site <i>(Note guidelines Page 3)</i>	No of Sites	Site Frontage	Site Depth	PLEASE NOTE GUIDELINES: Sites Info .. P3 Dimensions .. P2 Fees .. P3 Power .. P3 Passes .. P2 & P3
<i>Eastern Side: \$115 per m (frontage) inc GST</i>				
<i>Western Side: \$99 per m (frontage) inc GST</i>				
Hired Marquee Site	No of Sites	Site Frontage	Site Depth	
<i>Eastern Side: \$590 inc GST</i>		3.5	3.5	
<i>Western Side: \$540 inc GST</i>		3.5	3.5	

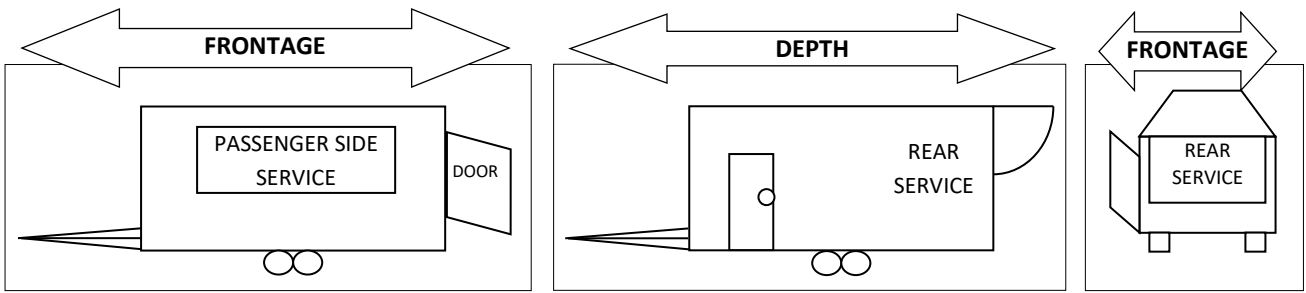
Do you require WATER ?	
Will you be using a generator?	
Is your generator silenced?	
Will your site be operating until 9pm?	Friday Saturday

Do you require POWER ?	
If so, please indicate total number and type of outlets required:	10amp 15amp 3 phase
<i>Note: One 240v power outlet will be provided for a cost of \$30. The cost for each additional power connection is \$85. 3 Phase Power Connection - price by negotiation.</i>	

SITE COST CALCULATIONS:			
Site Fee based on above <i>(inclusive of GST)</i>			\$
Additional Entry Wristbands <i>(GST free)</i> ➤ COMPLETE PAGE 2	\$15 x	\$45 x	\$
Additional Car Parking Passes <i>(inclusive of GST)</i>	\$ 5 each x		\$
One Power Connection <i>(inclusive of GST)</i>	\$30 x 1		\$
Additional Power Connections <i>(inclusive of GST)</i>	\$85 each x		\$
TOTAL SITE FEES			\$

OFFICE USE ONLY

INVOICE NO:	SITE FEES	Balance Owing	PIF
PASSES FRI SAT SUN 3 DAY CARPARK	Date Type Amount \$		CC
Posted Collected	_____		FL
	_____		GAS



What are the DIMENSIONS of your Trailer/Van/Truck?

Your dimensions **MUST INCLUDE** the draw bar and the width/depth of any rear and side open doors.

FRONTAGE:

DEPTH:

PLEASE NOTE: INCORRECT MEASUREMENTS MAY RESULT IN YOUR SITE BEING REALLOCATED.

What will be on your site?

- Van/Ute
 Trailer/Caravan
 Tent/Marquee
 Other (please describe)

ENTRY PASSES/WRISTBANDS

The site fee for a Trade or Professional site includes 2 three-day passes/wristbands (non-transferable), as well as 2 car parking passes.

ADDITIONAL PASSES/WRISTBANDS are available:

One-Day Pass ... \$15.00

Three-Day Pass (Non-transferable) ... \$45.00

➤ **Complete the NUMBER of ADDITIONAL passes/wristbands required. Include TOTAL COST on Page 1.**

FRI	SAT	SUN	3-DAY PER PERSON

DO YOU HAVE ANY SPECIAL REQUIREMENTS?

PLEASE NOTE: If you wish to request a particular site location, you **MUST DO SO** on this Application Form. No further requests regarding site allocations will be accepted.

IN ORDER TO SECURE YOUR SITE, ALL REQUIRED DOCUMENTATION AND FULL PAYMENT MUST BE RECEIVED BY THE REQUIRED DATES. SITEHOLDERS ARE THEN RESPONSIBLE TO CHECK WITH THE OFFICE THAT ALL OF THE ABOVE HAS BEEN RECEIVED BY THE DUE DATE.

I have read and agree to the Mudgeeraba Show Society's Site Application Form and Contract Terms and Conditions. I acknowledge that any breach of these conditions can result in this agreement being terminated.

Applicant's Name:

Position:

Applicant's Signature:

Date:

CONTACT DETAILS:

The Secretary/Manager, Mudgeeraba Show Society Inc, PO Box 150 Mudgeeraba, Qld. 4213
Phone: 07 5530 2754 **Mobile:** 0418 182 533 **Email:** info.mudgeerabashow@gmail.com
ABN 67 833 677 042 **Bank Details:** BANK OF QLD BSB 124-001 Account No. 22300491

MUDGEERABA SHOW SOCIETY CONTRACT TERMS AND CONDITIONS

1. **OPEN AREA SITES** are outdoor sites, on grass or asphalt surfaces. You may use your own tent, marquee, van, trailer or display. Minimum frontage is 3m. Average depth is 3m. Open Area site fees on the eastern side of the grounds are \$115.00 (inc GST) per metre of frontage, and on the western side \$99.00 (inc GST) per metre of frontage. Excess depth (over 3m) may attract an increased fee.
2. **HIRED MARQUEE SITES** are located outside within the Showgrounds on grass or asphalt surfaces. One fully enclosed individual marquee site is 3.5m x 3.5m. The marquee is hired by the Society on your behalf and is installed ready for use including one internal light fitting. Hired Marquee site fees are \$590.00 (inc GST) on the eastern side of the grounds, and \$540.00 (inc GST) on the western side.
3. **APPLICATION & SITE FEES:** All Site Applications will be received and considered against selection criteria based on past performance, attraction and/or value for money. Please submit your application as soon as possible, with full details, but please do not make any payment until you receive confirmation that your application is successful. A Tax Invoice will be emailed to you upon approval of your application. **25% of your total site fees (being a non-refundable deposit) will be required to be paid on or before 3rd March, 2020.** Your site is not guaranteed until this deposit is paid. **The balance of site fees must be fully paid to the Show Secretary no later than 28 May, 2020.** Please ensure all payments made directly to the Society's bank account are clearly identified. Late site applications will only be considered for approval on merit. **After 5 June, 2020, site fees will not be refunded under any circumstances unless the Annual Show is cancelled by the Society under the direction of responsible agencies.** If the full remittance is not received by the due date, the Society reserves the right to re-let the site referred to on such terms and conditions as the Society may determine and this contract shall be void and of no effect.
4. **POWER:** One 240v power outlet will be provided for a cost of \$30. The cost of each additional power connection is \$85. Extra power connections will be allocated only if available. All extension leads are to be supplied by the site holder, and use of a power board with safety switch or circuit breaker/board is mandatory for all sites with multiple connections.
All electrical equipment being used on the Showgrounds must have been tested and tagged by a licensed electrical contractor within the current time frame. Tagging of electrical appliances and extension leads will be checked once on site. This is essential for the safety of all siteholders and the general public and is a requirement of the Workplace Health and Safety Act of 2011.
5. **PASSES:** The site fee for a Trade or Professional site includes 2 three-day passes/wristbands (non-transferrable), as well as two car parking passes. For Community sites, entry passes/wristbands are issued subject to committee approval. Additional one-day passes/wristbands are available for \$15.00 each. A different colour will be issued for each day. **Siteholders are requested to collect their passes from the Show office by 5 June, 2020.** Siteholders must notify the Show Secretary prior to that date should they require their passes to be mailed to them. **No passes will be mailed after 5 June, 2020.**
6. **CARPARKING:** Carparking for siteholders is opposite the Showgrounds off Mudgeeraba Road.
7. **INSURANCE:** The Show Society requires that each siteholder must carry Public or Legal Liability Insurance. A Certificate of Currency must be provided with your application and must show the following:
 - (i) The insured's name must be the same as the name on your site application.
 - (ii) The period of insurance must cover the duration of your time on the grounds.
 - (iii) Public Liability Insurance of \$20,000,000 minimum.
 - (iv) Your Certificate of Currency should indicate that your policy covers you at the Mudgeeraba Showgrounds or Anywhere in Australia. **PLEASE NOTE** that it is the responsibility of the siteholder to ensure that your Public Liability Insurance Policy covers your activities at the Mudgeeraba Showgrounds for the duration of your time on the grounds.**A copy of any part of your policy or renewal document can't be accepted in lieu of a Certificate of Currency.**
8. **GAS:** If your stall requires a gas fit out, please provide us with your current Gas Permit, which also needs to be available at the Show.
9. **VEHICLES/ACCESS:** Access to the site for setup is available from the Wednesday prior to the Show. No set-up will be permitted on Friday morning and no delivery vehicles will be allowed access to the grounds on Friday, Saturday or Sunday. There will be no exception to this rule due to liability regulations. Siteholders will not be permitted access to their sites until all site fees are paid in full and all required documentation has been received by the Show Secretary.

The Show Society reserves the right to tow away vehicles parked on the grounds during the Show, at the owner's expense.

10. **FOOD LICENCES:** Food vendors must be able to produce on demand a current Licence/Registration issued pursuant to the Queensland Food Act 2006, in order to gain admission to the grounds. Food vans must be self-contained, must be registered to the operator and must be approved by Queensland Fire Service. All cooking oils/fats must be safely removed from the grounds prior to the siteholder departing from the grounds. Waste water tanks will be provided.
If you have a MOBILE food stall, please provide us with a copy of your current Food Licence for any Council located in Queensland.
If you have a food stall (not mobile), please provide us with a copy of your current Gold Coast City Council Temporary Food Licence.
11. Siteholders shall, at all times, conduct themselves in an orderly manner whilst on the grounds and shall be responsible for the actions of their employees.
12. Under the Licensing Act, no alcohol is to be brought onto the grounds.
13. Siteholders are not permitted to conduct raffles or to engage in spruiking.
14. Microphones, sound amplifiers and machine demonstrations are acceptable only when the level of sound causes no annoyance to the neighbouring siteholders or the general public. The Society shall be the sole judge as to whether annoyance is being created. In the first instance, such systems shall not be operated without the approval of the Society.
15. Siteholders should ensure that they are fully aware of, and that their sites comply with, all regulations and requirements of all statutory bodies.
16. Siteholders shall accept the responsibility to remove all rubbish from their site and place it in bins provided.
17. Siteholders cannot assign or sub-let any part of their site without the consent in writing from the Society.
18. Displays, stalls or fixtures may not be removed or dismantled before 4pm on the Sunday of the Show. Every display must be fully staffed and operational during the entire period of the Show.
19. The Society accepts no liability for the loss of profit, damage to exhibits by loss, deliberate act, theft, fire, water, flood, storm strikes, riots or any cause whatsoever. Insurance for the loss or damage is the responsibility of the siteholder.
20. The Society reserves the right at all times to postpone or amend the advertised dates for the Show, utilising the right only where circumstances necessitate such action, without any liability to the Society.
21. The Society reserves the right in unforeseen circumstances to amend or alter the exact site or location of any display and the siteholder undertakes to agree to such alterations or re-locations.
22. Sites shall be allocated relevant to each annual Show and the Society reserves the right to allocate each site each year to whomever it desires. Factors such as years of regular attendance will be taken into account.
23. The Society reserves the right to cancel and to retain all monies paid in relation thereto if there is or has been, in the opinion of the Committee, any infringement of any part of the foregoing conditions and/or if the siteholder does not occupy the contracted site at the commencement of and during the full period of the Show.
24. The Society reserves the right to reject any application for a display site or the right to exhibit at its sole discretion and its decision in this regard shall be final. Furthermore, failing to comply with conditions may result in a siteholder being excluded from further shows.

PLEASE SUBMIT THE FOLLOWING DOCUMENTS WITH YOUR SITE APPLICATION:

- Certificate of Currency
- Current Food Licence
- Current Gas Certificate

2020 DIARY DATES

3 March	Deposit payable
28 May	Final payment date for balance of site fees
5 June	Final date for posting/collection of passes
Prior to Show	Current Test and Tagging of all electrical equipment
Prior to Show	Organise Fire Extinguisher and any other necessary safety equipment