



Mudgeeraba Show Society Inc

June 25th, 8am - 9pm
June 26th, 8am - 6pm, 2022

SITE APPLICATION FORM Including Expressions of Interest

Office use:
Application Number: _____
Date received: _____

Applicant's Name:

Business Name:

Trading Name:

Postal Address (not a PO Box):

Email:

ABN:

Phone Number:

Type of Site Use

- Trade - General Sales
- Trade - Food/Beverage
- QLD Food Licence Reference: _____
Food Licence Expiry Date: _____
- Professional - Display Only
- Community - Display Only
- Community - Display & Sales

Public Liability Insurance

Provider: _____

Policy Number: _____

Coverage Amount: _____

Please provide a brief description of your site display:

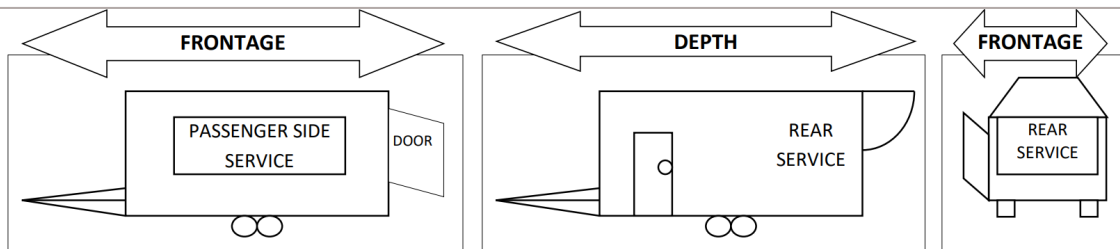
Open Area Site (Note Guidelines page 3)	No. of Sites	Site Frontage	Site Depth
Eastern Side: \$115 per m (frontage) + GST			
Western Side: \$99 per m (frontage) + GST			
Limited Corner sites will be available subject to Site Manager Approval. Your selection does not guarantee your request: if approved \$135 per m (frontage) + GST			
Hired Marquee Site	No. of Sites	Site Frontage	Site Depth
Eastern Side: \$590 / Premium Site \$ + GST		3.5	3.5
Heritage Side: \$540 / Premium Site \$ + GST		3.5	3.5
Have you had a site at the Mudgeeraba Show before?	YES / NO		
Do you offer ETPOS Facilities?	YES / NO		
Will you be using a Generator?	YES / NO		
Is your Generator silenced? (Preference given)	YES / NO		
Will your site be operating until gate closure each day?	YES / NO		

Do you require POWER? If so, please indicate total number and type of outlets required:	YES / NO 10 amp 15 amp
<i>Note: One power outlet will be provided for a cost of \$30</i>	
<i>The cost for each additional power connection is \$85</i>	
<i>Priority places for silent generators</i>	

SITE COST CALCULATIONS:		
Site Fee based on above		\$
GST		\$
TOTAL INCLUDING GST		\$
Additional Entry Passes <i>Complete Page 2</i>	\$15 x	\$
Additional Car Parking Passes	\$5 each x	\$
One Power Connection	\$30 x 1	\$
Additional Power Connections	\$85 each x	\$
TOTAL SITE FEES:		\$

Office use only

INVOICE NO:	SITE FEES			Balance Owning \$	PIF	
PASSES	Date	Type	Amount			
SAT	SUN	CARPARK			CC	
					COVID	
					GAS	
Posted	Collected				FL	



What are the DIMENSIONS of your Trailer/Van/Truck?

Your dimensions MUST INCLUDE the draw bar and the width/depth of any rear and side open doors.

FRONTAGE:

DEPTH:

Does the serving area open on the right/drivers side or the left/passenger side? **RIGHT / LEFT**

PLEASE NOTE: INCORRECT MEASUREMENTS MAY RESULT IN YOUR SITE BEING REALLOCATED

What will be on your site? Van / Ute Trailer / Caravan Tent / Marquee Other (please describe)

ENTRY PASSES

The site fee for a Trade or Professional site includes 4 day passes (non-transferable), and 4 car parking passes.

ADDITIONAL PASSES are available:

\$15 per entry pass

\$5 per car parking pass

Complete the NUMBER of ADDITIONAL passes required. Include TOTAL COST on Page 1.

SAT	SUN
<input type="text"/>	<input type="text"/>

IN ORDER TO SECURE YOUR SITE, ALL REQUIRED DOCUMENTATION AND FULL PAYMENT MUST BE RECEIVED BY THE REQUIRED DATES. NO EXCEPTIONS. SITE HOLDERS ARE THEN RESPONSIBLE TO CHECK WITH THE OFFICE THAT ALL OF THE ABOVE HAS BEEN RECEIVED BY THE DUE DATE.

HAVE YOU ATTACHED?

- QLD Food Licence
- Insurance / Certificate of Currency / Policy Number
- COVID Compliance (if applicable)
- Menu & Prices
- Photo/s of your operating vehicle
- Gas Permit (if applicable)

I have read and agree to the Mudgeeraba Show Society's Site Application Form and Contract Terms and Conditions. I acknowledge that any breach of these conditions can result in this agreement being terminated.

Applicant's Name: **Position:**

Applicant's Signature: **Date:**

DO YOU HAVE ANY SPECIAL REQUIREMENTS: No Guarantee on request.
No further requests regarding site allocations will be accepted.

**MUDGEERABA SHOW SOCIETY
CONTRACT TERMS AND CONDITIONS**

1. OPEN AREA SITES are outdoor sites, on grass or asphalt surfaces. You may use your own tent, marquee, van, trailer or display. Minimum frontage is 3m. Average depth is 3m. Open Area site fees on the Eastern side of the grounds are \$115.00 (+ GST) per metre of frontage, and on the Heritage side \$99.00 (+ GST) per metre of frontage. Excess depth (over 3m) may attract an increased fee. Limited corner sites are available and will be allocated by the Sites Manager, these are \$135.00 (+ GST) per metre of frontage.

2. HIRED MARQUEE SITES are located outside within the Showgrounds on grass or asphalt surfaces. One fully enclosed individual marquee site is 3.5m x 3.5m. The marquee is hired by the Society on your behalf and is installed ready for use including one internal light fitting. Hired Marquee site fees are \$590.00 (+ GST) on the Eastern side of the grounds, and \$540.00 (+ GST) on the Heritage side.

3. APPLICATION & SITE FEES: All Site Applications will be received and considered against selection criteria based on past performance, attraction and/or value for money. Please submit your application as soon as possible, with full details, but please **DO NOT** make any payment until you receive confirmation that your application is successful. **A TAX INVOICE WILL BE EMAILED TO YOU UPON APPROVAL OF YOUR APPLICATION.** A non-refundable deposit of \$200 will be required to be paid upon approval to Mudgeeraba Show Society Inc.

BANK OF QUEENSLAND BSB 124-001 Account No. 22300491. Your site is not guaranteed until this deposit is paid.

The balance of site fees must be fully paid no later than 28 May, 2022. Please ensure all payments made directly to the Mudgeeraba Show Society's bank account are clearly identified. Late site applications will only be considered for approval on merit. Site fees are non-refundable.

If the full remittance is not received by the due date, the Society reserves the right to re-let the site referred to on such terms and conditions as the Society may determine and this contract shall be void and of no effect.

4. POWER: One power outlet will be provided for a cost of \$30. The cost of each additional power connection is \$85. Extra power connections will be allocated only if available. All extension leads are to be supplied by the site holder, and use of a power board with safety switch or circuit breaker/board is mandatory for all sites with multiple connections.

All electrical equipment being used on the Showgrounds must have been tested and tagged by a licensed electrical contractor within the current time frame. Tagging of electrical appliances and extension leads will be checked once on site. This is essential for the safety of all siteholders and the general public and is a requirement of the Workplace Health and Safety Act of 2011.

5. PASSES: The site fee for a Trade or Professional site includes 4 day passes (non -transferrable), as well as 4 car parking passes. For Community sites, entry passes are issued subject to committee approval. Additional one-day passes are available for \$15.00 each.

6. CARPARKING: Carparking for site holders is opposite the Showgrounds off Mudgeeraba Road.

7. INSURANCE: The Show Society requires that each siteholder must carry Public or Legal Liability Insurance.

A Certificate of Currency must be provided with your application and must show the following:

- (i) The insured's name must be the same as the name on your site application.
 - (ii) The period of insurance must cover the duration of your time on the grounds.
 - (iii) Public Liability Insurance of \$10,000,000 minimum.
 - (iv) Your Certificate of Currency should indicate that your policy covers you at the Mudgeeraba Showgrounds or Anywhere in Australia. PLEASE NOTE that it is the responsibility of the siteholder to ensure that your Public Liability Insurance Policy covers your activities at the Mudgeeraba Showgrounds for the duration of your time on the grounds.
- A copy of any part of your policy or renewal document can't be accepted in lieu of a Certificate of Currency.

8. COVID REQUIREMENTS: Site holders must abide by the Space Regulations set down by the Mudgeeraba Show Society and the COVID Safe Regulations set down by the Chief Health Officer. A Statement of Compliance must be provided.

9. GAS: If your stall requires a gas fit out, please provide us with your current Gas Permit, which also needs to be available at the Show.

10. VEHICLES/ACCESS: Access to the site for setup is available from the Tuesday prior to the Show. No set up will be permitted on Saturday morning and no delivery vehicles will be allowed access to the grounds on Saturday or Sunday during show open times. There will be NO EXCEPTION to this rule due to liability regulations. Site holders will not be permitted access to their sites until all site fees are paid in full and all required documentation has been received by the Show Manager.

The Show Society reserves the right to tow away vehicles parked on the grounds during the Show, at the owner's expense.

11. FOOD LICENCES: Food vendors must be able to produce on demand a current Licence/Registration issued pursuant to the Queensland Food Act 2006, in order to gain admission to the grounds. Food vans must be self-contained, must be registered to the operator and must be approved by Queensland Fire Service. All cooking oils/fats must be safely removed from the grounds prior to the siteholder departing from the grounds. Waste water tanks will be provided.

If you have a MOBILE food stall, please provide us with a copy of your current Food Licence for any Council located in Queensland.

If you have a food stall (not mobile), please provide us with a copy of your current Gold Coast City Council Temporary Food Licence.

12. SITE HOLDERS shall, at all times, conduct themselves in an orderly manner whilst on the grounds and shall be responsible for the actions of their employees.

13. Under the Licensing Act, no alcohol is to be brought onto the grounds.

14. Site holders are not permitted to conduct raffles or to engage in spruiking.

15. Microphones, sound amplifiers and machine demonstrations are acceptable only when the level of sound causes no annoyance to the neighbouring siteholders or the general public. The Society shall be the sole judge as to whether annoyance is being created. In the first instance, such systems shall not be operated without the approval of the Society.

- 16. Site holders should^t ensure that they are fully aware of, and that their sites comply with, all regulations and requirements of all statutory bodies.**
- 17. Site holders shall accept the responsibility to remove all rubbish from their site and place it in bins provided.**
- 18. Site holders cannot assign or sub-let any part of their site without the consent in writing from the Society.**
- 19. Displays, stalls or fixtures may not be removed or dismantled before 6pm on the Sunday of the Show. Every display must be fully staffed and operational during the entire period of the Show.**
- 20. The Society accepts no liability for the loss of profit, damage to exhibits by loss, deliberate act, theft, fire, water, flood, storm strikes, riots or any cause whatsoever. Insurance for the loss or damage is the responsibility of the site holder.**
- 21. The Society reserves the right at all times to postpone or amend the advertised dates for the Show, utilising the right only where circumstances necessitate such action, without any liability to the Society.**
- 22. The Society reserves the right in unforeseen circumstances to amend or alter the exact site or location of any display and the siteholder undertakes to agree to such alterations or re-locations.**
- 23. Sites shall be allocated relevant to each annual Show and the Society reserves the right to allocate each site each year to whomever it desires. Factors such as years of regular attendance will be taken into account.**
- 24. The Society reserves the right to cancel and to retain all monies paid in relation thereto if there is or has been, in the opinion of the Committee, any infringement of any part of the foregoing conditions and/or if the siteholder does not occupy the contracted site at the commencement of and during the full period of the Show.**
- 25. The Society reserves the right to reject any application for a display site or the right to exhibit at its sole discretion and its decision in this regard shall be final. Furthermore, failing to comply with conditions may result in a siteholder being excluded from further shows.**