



Mudgeeraba Show Society Inc

SITE APPLICATION

Saturday 24 June 2023 8am - 8pm
 Sunday 25 June 2023 8am - 4pm

Office use: FOOD / TRADE

Application No: _____

Date received:
 Insurance
 Food Licence
 Menu/ Price List
 PIF

Business and Trading Name

ABN

Contact Name

Phone Number

Postal Address (not a PO Box)

Email

Insurance Provider/Policy Number

Insured Amount / Expiry Date (Please check you are covered for the duration of the Show)

Type of site use:

Trade - Food/Beverage QLD Food Licence No: _____ Food Licence Expiry Date: _____

Trade - General Sales

Description of intended use, sales and/or activity:

Open Area Site (Note Guidelines Page 3)	No. of Sites	Site Frontage	Site Depth
Eastern Side \$125 per m (frontage) + GST			
Heritage Side \$99 per m (frontage) + GST			
Limited Corner Sites Price on application Subject to Site Manager approval			
Hired Marquee Site	No. of Sites	Site Frontage	Site Depth
Eastern Side \$690 / Premium Site \$POA		3.5m	3.5m
Western Side \$540 / Premium Site \$POA		3.5m	3.5m

Do you require POWER? YES / NO _____ x 10amp _____ x 15amp _____ x 3 Phase

SITE FEE CALCULATIONS		\$
SITE FEE as above		\$
GST		\$
TOTAL INC GST		\$
Additional Entry Passes (Complete Page2)	\$15 X	\$
Additional Car Parking Passes	\$5 each X	\$
One Power Connection	\$40 X 1	\$
Additional Power Connections	\$95 each X	\$
TOTAL SITE FEES		\$

Office use only

Invoice No: _____

Passes

Sat	Sun	Carpark
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Emailed Collected

Date Type Amount

Balance Owing

\$

PIF	<input type="checkbox"/>
CC	<input type="checkbox"/>
GAS	<input type="checkbox"/>
FL	<input type="checkbox"/>

**MUDGEERABA SHOW SOCIETY
COMMUNITY SITES CONTRACT TERMS AND CONDITIONS**

1. **OPEN AREA SITES** are outdoor sites on grass or asphalt. You may use your own tent, marquee, van, trailer or display. Minimum frontage is 3m. Average depth is 3m. Open Area site fees on the Eastern side are \$125 +gst per metre frontage. Heritage side is \$99 +gst per metre frontage. Excess depth (over 3m) may incur an additional fee.

2. **HIRED MARQUEE SITES** are located outside within the Showgrounds on grass or asphalt. One fully enclosed individual marquee site is 3.5m x 3.5m. The marquee is hired by the Society on your behalf and is installed ready for use including one internal light fitting. Hired marquee site fees are \$ 690 + gst for Eastern side, and \$590 + gst for the Heritage side.

3. **APPLICATION & SITE FEES:** All Site Applications will be received and considered against selection criteria based on past performance, attraction and/or value for money. Please submit your application as soon as possible, with full details, but please **DO NOT** make any payment until you receive confirmation that your application is successful. Late site applications will only be considered for approval on merit. Site fees are non-refundable.

If the full remittance is not received by the due date, the Society reserves the right to re-let the site referred to on such terms and conditions as the Society may determine and this contract shall be void and of no effect.

4. **POWER:** One power outlet will be provided for a cost of \$40. The cost of each additional power connection is \$95. Extra power connections will be allocated only if available. All extension leads are to be supplied by the siteholder, and use of a power board with safety switch or circuit breaker/board is mandatory for all sites with multiple connections. All electrical equipment being used on the Showgrounds must have been tested and tagged by a licensed electrical contractor within the current time frame. Tagging of electrical appliances and extension leads will be checked once on site. This is essential for the safety of all siteholders and the general public and is a requirement of the Workplace Health and Safety Act of 2011.

5. **PASSES:** Your Site includes two free entry passes per day (non-transferrable). Additional one-day passes are available for \$15.00 each. (Limits apply).

6. **CARPARKING:** Carparking for siteholders is located opposite the Showgrounds off Mudgeeraba Road, Mosaic Church entrance. Your Site includes 50% off carparking rates. (\$5 per vehicle). Please see website for Park & Ride locations.

7. **INSURANCE:** The Show Society requires that each siteholder must carry Public or Legal Liability Insurance.

A Certificate of Currency must be provided with your application and must show the following:

(i) The insured's name must be the same as the name on your site application.

(ii) The period of insurance must cover the duration of your time on the grounds.

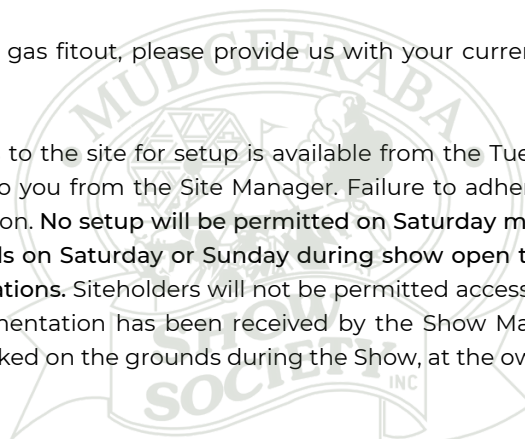
(iii) Public Liability Insurance of \$10,000,000 minimum.

(iv) Your Certificate of Currency should indicate that your policy covers you at the Mudgeeraba Showgrounds or Anywhere in Australia. **PLEASE NOTE:** It is the responsibility of the siteholder to ensure that your Public Liability Insurance Policy covers your activities at the Mudgeeraba Showgrounds for the duration of your time on the grounds. A copy of any part of your policy or renewal document cannot be accepted in lieu of a Certificate of Currency.

8. **HEALTH REQUIREMENTS:** Siteholders must abide by any applicable health directives set down by the Chief Health Officer.

9. **GAS:** If your stall requires a gas fitout, please provide us with your current Gas Permit, which also needs to be available at the Show.

10. **VEHICLES/ACCESS:** Access to the site for setup is available from the Tuesday prior to the Show. Your bump in time will be communicated to you from the Site Manager. Failure to adhere to bump in time slots may result in forfeiting your preferred location. **No setup will be permitted on Saturday morning and no delivery vehicles will be allowed access to the grounds on Saturday or Sunday during show open times. There will be NO EXCEPTION to this rule due to liability regulations.** Siteholders will not be permitted access to their sites until all site fees are paid in full and all required documentation has been received by the Show Manager. The Show Society reserves the right to tow away vehicles parked on the grounds during the Show, at the owner's expense.



11. **FOOD LICENCES:** If applicable, food vendors must be able to produce on demand a current Licence/Registration issued pursuant to the Queensland Food Act 2006, in order to gain admission to the grounds. Food vans must be self-contained, must be registered to the operator and must be approved by Queensland Fire Service. All cooking oils/fats must be safely removed from the grounds prior to the siteholder departing from the grounds. Waste water tanks will be provided.

If you have a MOBILE food stall, please provide us with a copy of your current Food Licence for any Council located in Queensland.

If you have a food stall (not mobile), please provide us with a copy of your current Gold Coast City Council Temporary Food Licence.

12. **SITEHOLDERS** shall, at all times, conduct themselves in an orderly manner whilst on the grounds and shall be responsible for the actions of their employees and volunteers.

13. Under the Licensing Act, no alcohol is to be brought onto the grounds.

14. Siteholders are not permitted to conduct raffles or to engage in spruiking.

15. Microphones, sound amplifiers and machine demonstrations are acceptable only when the level of sound causes no annoyance to the neighbouring siteholders or the general public. The Society shall be the sole judge as to whether annoyance is being created. In the first instance, such systems shall not be operated without the approval of the Society.

16. Siteholders should ensure that they are fully aware of, and that their sites comply with, all regulations and requirements of all statutory bodies.

17. Siteholders shall accept the responsibility to remove all rubbish from their site and place it in bins provided.

18. Siteholders cannot assign or sub-let any part of their site without the consent in writing from the Society.

19. Displays, stalls or fixtures may not be removed or dismantled before 4pm on the Sunday of the Show. Every display must be fully staffed and operational during the entire period of the Show, from 8am until 8pm Saturday, and 8am until 4pm Sunday, unless otherwise approved by Mudgeeraba Show Society. Please note Heritage side of the Showgrounds closes down at 5pm on the Saturday of the Show.

20. The Society accepts no liability for the loss of profit, damage to exhibits by loss, deliberate act, theft, fire, water, flood, storm strikes, riots or any cause whatsoever. Insurance for the loss or damage is the responsibility of the siteholder.

21. The Society reserves the right at all times to postpone or amend the advertised dates for the Show, utilising the right only where circumstances necessitate such action, without any liability to the Society.

22. The Society reserves the right in unforeseen circumstances to amend or alter the exact site or location of any display and the siteholder undertakes to agree to such alterations or re-locations.

23. Sites shall be allocated relevant to each annual Show and the Society reserves the right to allocate each site each year to whomever it desires. Factors such as years of regular attendance will be taken into account.

24. The Society reserves the right to cancel and to retain all monies paid in relation thereto if there is or has been, in the opinion of the Committee, any infringement of any part of the foregoing conditions and/or if the siteholder does not occupy the contracted site at the commencement of and during the full period of the Show.

25. The Society reserves the right to reject any application for a display site or the right to exhibit at its sole discretion and its decision in this regard shall be final. Furthermore, failing to comply with conditions may result in a siteholder being excluded from further shows.

